

BRIGHTON CROSSINGS

OPERATIONS BOARD

NOTICE AND AGENDA OF SPECIAL MEETING

Board of Directors

Matt Haley
Neil Simpson
Jeffrey Schum
Chris Bremner
John Strider

Office

Director
Treasurer
Assistant Secretary
Assistant Secretary
Secretary

District

District No. 5
District No. 6
District No. 7
District No. 8
District No. 4

Date: November 30, 2023 (Thursday)

Time: 7:00 P.M.

Place: ZOOM & Teleconference

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83540437314?pwd=UENtamw3NG9wcm9XdEhxMXdOSzBpQT09>

Webinar ID: 835 4043 7314; Passcode: 618713

Telephone: 1 669 444 9171; OR 1 719 359 4580

I. ADMINISTRATIVE ITEMS

- A. Call to Order.
- B. Declaration of Quorum/Director Disclosure of any Potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Public Comment. (Limited to 3-Minutes Per Person).
- E. Director Comment.

II. CONSENT AGENDA

- A. Approval of Minutes – October 24, 2023, Regular Meeting.
- B. Ratification of Payment of Claims.
- C. Ratification of Contract Modifications.

III. DISTRICT MANAGER ITEMS

- A. District Manager's Report.
- B. Operations & Maintenance Report.
- C. Consideration and Approval of 2024 Master Service Agreements with Operations and Maintenance Service Contractors.
 - i. Environmental Designs, Inc.
 - ii. Affordable Pest Control

Professionally Managed by:
Pinnacle Consulting Group, Inc.
550 W. Eisenhower, Loveland, CO 80537
Phone: 970-617-2462 | FAX: 970-669-3612
District Email: BCOPSadmin@pcgi.com
District Website: www.brightoncrossings-connect.com

- iii. Muttley's Maid
- iv. Fence Consulting Services, Inc.
- v. Star Playgrounds, Inc.
- vi. Frontier Environmental
- vii. Affordable Pest Control
- viii. Colorado Power Clean
- ix. The YMCA of Denver – (Venture Center Services)
- x. American Mechanical Services - (Venture Center Services)
- xi. ProSec Integration - (Venture Center Services)
- xii. Pool Doctor – (Venture Center Services)
- xiii. Around The Corner Handyman LLC – (Venture Center Services)

D. Consider Authorization of District Manager to Execute 2024 Work Orders with Approved Operations and Maintenance Service Contractors within the Approved 2024 Budget.

E. Update Regarding Revised Residential Improvement Guidelines.

IV. CAPITAL INFRASTRUCTURE ITEMS

- A. Capital Projects Update.
- B. Consider Adoption of Joint Cost Acceptance and Infrastructure Acquisition Resolution. (Filing 7 Phase 1-3 Landscaping)
- C. Consider Adoption of Joint Cost Acceptance and Infrastructure Acquisition Resolution. (Filing 7 Phase 4-6 Landscaping)

V. FINANCIAL ITEMS

- A. Review Unaudited Financial Statements for the period ending September 30, 2023.
- B. Public Hearing regarding the Proposed Amended 2023 Budgets.
- C. Consider Adoption of Amended 2023 Budgets; Consideration and Approval of Resolution to Amend Budgets; and Appropriate Sums of Money.
- D. Public Hearing regarding the Proposed 2024 Budgets.
- E. Consider Adoption of 2024 Budgets; Consideration and Approval of Resolutions to Adopt Budgets; Certify Mill Levies and Appropriate Sums of Money.
- F. Discuss Additional Authorized Signers on Bill.com.

VI. LEGAL ITEMS

- A. Consider Adoption of Annual Administrative Resolution. (2024)
- A. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems.
- B. Consider Approval of Amended and Restated Fee Resolution.
- C. Consider Approval of Third Amendment to Contribution Agreement.

VII. DIRECTOR ITEMS

VIII. OTHER MATTERS

IX. ADJOURNMENT

******The next Regular Meeting is scheduled for Tuesday, February 27, 2024******